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**OFFICE OF THE PROGRAM DIRECTOR, SPMG,**  
**NGRBA, UTTARAKHAND 117 INDIRA NAGAR,**  
**DEHRADUN**

*Dated:- 09/01/2015*

**Appointment on Contractual Basis**

State Project Management Group, National Ganga River Basin Authority Uttarakhand (SPMG, NGRBA Uttarakhand) is a registered Society under Society Registration Act 1860 and works under the aegis of Drinking Water Department, Govt. of Uttarakhand. The mandate of the society includes implementation of World Bank assisted 'National Ganga River Basin Project' in the state of Uttarakhand.

For the functioning of office of Program Director, State Project Management Group, National Ganga River Basin Authority Uttarakhand, applications are invited for appointment of the following position on contractual basis.

Sl. No.	Name & no. of the Post	Nature of Appointment	Job Description	Qualifications (from any recognized/ accredited institution/ organization) & Experience	Pay scale/ Consolidated package/ month
1	Accountant 01	Contractual	1. Responsible for proper accounting of SPMG as per NGRBA framework and World Bank guidelines. 2. Maintain the account on Tally software	1. B.Com Graduate with at least 4 yrs experience. 2. Certificate of proficiency in Tally-Accounting.	Rs 20000-35000 per month

(Ganga Prasad)  
Finance Director,  
SPMG, NGRBA Uttarakhand

Encl: APPLICATION FORM

State Project Management Group, NGRBA Uttarakhand

COMMON APPLICATION FORM

1.	Advertisement Date:		<div style="border: 1px solid black; padding: 5px; text-align: center;">Affix a recent passport size photograph duly attested by the candidate</div>
2. (a)	Name of the Post:		
2. (b)	Period required to join if selected:		
3.	Name in full (in capital letters)		
4.	Father's/Husband's name		
5.	Date of birth (DD/MM/YYYY): Age as on the date of application:		
6.	Nationality		
7.	Sex		
8.	Email id <i>(mandatory as all future communication will be on this email id)</i>		
	Contact Number <i>(mandatory as all future communication will be on this email id)</i>		
9.	Postal address for communication with PINCODE		
10.	Permanent address with PINCODE		



14.	Total monthly Salary in the post currently held:	
15.	Are you a member of any professional body? If yes, give details:	
16. References:		
(i)	Name: Designation & Organisation: Postal address:  Phone number  E-mail id	Landline:                      Mobile:
(ii)	Name: Designation & Organisation: Postal address:  Phone number  E-mail id	Landline:                      Mobile:
(iii)	Name: Designation & Organisation: Postal address:  Phone number  E-mail id	Landline:                      Mobile:
17.	Additional remarks such as special qualification or experience not covered in the preceding columns.	
18.	Language competency: English Hindi (pl mention 'Yes' or 'No' against each)	Read                      Write                      Speak

14. Candidates are advised to keep checking the website ([www.uk.gov.in](http://www.uk.gov.in)) for any information updates.  
15. The SPMG, NGRBA Uttarakhand reserves the right to relax requirements pertaining to any of the assignment at its discretion.

Place:  
Date:

Signature of the  
Applicant



### DECLARATION

I hereby declare that I have carefully read and understood the instructions/ general conditions, contained in the above and notes given down below and that all the entries in this form are true to the best of my knowledge and belief. I also declare that I have not concealed any material information which may debar my candidature for the assignment applied for. In the event of suppression or distortion of any fact, like category or educational qualification or experience, made in my application form, I understand that I will be denied any engagement in the SPMG, NGRBA Uttarakhand and if already engaged for any assignment in the SPMG, NGRBA Uttarakhand, my engagement will be terminated forthwith.

Place:

Date:

Signature of the  
Applicant

### General Conditions

1. All the assignments are purely on contract basis for an initial period of 1 year with provision of extension depending upon project requirement and individual performance.
2. The selected applicant will not have any claim or right for a permanent job with the SPMG, NGRBA Uttarakhand or the Government of Uttarakhand or any of its organisations or The World Bank.
3. The assignments are open only to Indian nationals and nationals of member countries of The World Bank. However candidates are required to have competency in Hindi language in addition to English.
4. Screening Criteria: In case of more applications, apart from above mentioned criteria screening will be done based on relevant skill set, experience and professional qualifications.
5. Age Limit: The maximum age limit as on the last date of application is 55 years.
6. How to apply: **Applications only on the prescribed form should be sent by Registered/SPEED POST to 'Program Director, SPMG, NGRBA Uttarakhand, 117 Indira Nagar, Dehradun, 248001'. Signed and scanned applications may be sent through e-mail to [ngrba.uk@gmail.com](mailto:ngrba.uk@gmail.com) or [spmgngrba.utk01@gmail.com](mailto:spmgngrba.utk01@gmail.com)**
7. The envelope should be super scribed with the assignment applied for.
8. Last date for receipt of application is **23-01-2015 (05:00 P.M)**.
9. Only Short-listed candidates will be called for interview. Candidates will be informed by email only and no separate communication will be sent. At the time of interview, they should bring Original Certificates of qualifications and experience and a photocopy of these.
10. No TA /DA will be paid for appearing for the interview.
11. The professional qualification mentioned against each assignment should have been obtained by the applicants under a **regular course**.
12. SPMG, NGRBA UTTARAKHAND reserves the right to fill up the assignment or increase/decrease the number of assignments or even to cancel the whole process of engagement without assigning any reasons thereof.
13. Canvassing in any form and bringing any influence, political or otherwise will be treated as a disqualification for the assignment applied for and SPMG, NGRBA Uttarakhand reserves the right not to consider such applicants for the selection process.
14. Candidates are advised to keep checking the website ([www.uk.gov.in](http://www.uk.gov.in)) for any information updates.
15. The SPMG, NGRBA Uttarakhand reserves the right to relax requirements pertaining to any of the assignment at its discretion.

Place:

Date:

Signature of the  
Applicant